NAME _____

ICT			
COMPUTER			**P7**
Basic Skills	**Word Processing**	**Graphics**	**Data Handling Modeling**
• Move the cursor to a specific screen, using the mouse …… • Move the cursor to a specific symbol/word picture/small icon on screen using the mouse ……. • Be aware of programme icons ……. • Respond to visual screen prompts, *e.g. turning pages, making choices etc* …… • Click and drag to a specific area with support……. • Simple save using icon independently …… • Print own work using icon bar independently …….. • Locate and open CD drawer, place CD in, close drawer and follow screen & verbal prompts to access programme…… • Navigates way through CD programme independently …….. • Navigates way through familiar pre-loaded website …….	• Enter text into the computer using a lower case key board …….. • Match letters/number to letters/numbers on screen ……. • Matches individual letters with prompts from a written model …… • Find letters of their name on the keyboard on hearing the letter sounds/name …… • Copy Christian name …… • Type whole words to match words on the screen ……	• From a choice of familiar graphics programmes, chooses 1 to create own design for a specific purpose *e.g. Christmas/Birthday card* …… • Create own design using 3 different tools with prompts …… • Manipulate chosen photo/picture to create a calendar or card ……	• Independently complete chosen activity in sequence using My Modelling Toolkit or similar programme …… • Gather information, enter and record data onto a simple data handling programme with prompts …….. • Print data and answer 1 question to demonstrate an understanding of the information ……..
Performance Description - P7 **Pupils gather information from different sources. They use ICT to communicate meaning and express ideas in a variety of contexts, *e.g. choosing digitised photographs or video clips for their personal profiles..* They begin to choose equipment and software for a familiar activity, *e.g. using a writing-with-symbols programme to send a message home.***			

	Date		Date		Date		Date		Date
20% Achieved		**40% Achieved**		**60% Achieved**		**80% Achieved**		**Level Achieved**	